

Background

HR Business Partner Resourcing and Employee Services

Libraries NI seeks to recruit a dynamic and proactive HR Business Partner to support the provision of a modern, professional and responsive HR service, committed to build and sustain partnerships with internal and external stakeholders and support an inclusive and engaged workplace culture.

Libraries NI is the single largest public library authority in the UK. There are 96 locations across Northern Ireland, a network of mobile and homecall libraries that provide a public library service for people living, working and learning in Northern Ireland.

The HR Department reports directly to the Business Support Service Directive and is key to support the success of the public library service provision working collaboratively with all our People.

A review of the HR structure has been undertaken with a key focus on the transformation of HR services for Libraries NI aligned to the key functional areas of HR Resourcing and Employee Services, HR Health and Wellbeing and Employee Relations, and Organisation Learning and Development.

This is a permanent full time post, working directly to the Head of Human Resources providing leadership and management for the provision of Employee Resourcing and Employee Services. This is an exciting time for the successful postholder to be engaged in the transformation and implementation of the Libraries NI HR services.

The postholder will work in partnership with key stakeholders, leading and managing a team and providing professional, expert advice in the delivery of Libraries NI Corporate Values, engaging with our People and growing a positive inclusive workplace culture.

The main duties and responsibilities and requirements for the role are detailed in the job description and person specification.

In addition, Libraries NI provide:

- 26 days annual leave increasing to 32 days after 5 years' service plus 12 statutory holidays
- Access to the Northern Ireland Local Government Officers Pension Scheme and benefits
- Occupational Health Services
- Access to Private Health Care Schemes
- Health and Wellbeing Employee Assistance Provision
- Learning and Development opportunities

- Enhanced Occupational Sick Pay, Maternity, Adoption, Paternity, Parental Leave schemes.
- Hybrid and Flexible Working
- Career Break scheme

The closing date for applications is Sunday 6 July 2025 at 11:59pm.

If you have any queries regarding the online application process, please contact Human Resources using our dedicated recruitment mailbox
HRRecruit@librariesni.org.uk

We are an equal opportunities employer. We welcome applications from all suitably qualified persons. All appointments will be made on merit.

Links:

<https://careers.librariesni.org.uk/>